

Riverside Christian Academy  
November PTO Meeting Minutes

Date: 11/6/2025 at 6:30 PM CST

Location: RCA Cafeteria

**1. Christmas Card Fundraiser**

The meeting opened with an update on the Christmas Card fundraiser. Nearly 100 packs have been ordered, and Horton Printing has been selected to print the cards. They quoted a 7–10 day turnaround, which should allow for delivery in early December. The cards will be folded by The Lioce Group — a generous contribution that is greatly appreciated.

The 3rd grade class led the ordering efforts and will be rewarded with a class pizza party.

**2. Junior Pro Basketball Update**

Sign-ups are strong, with enough participants for eight teams. Cheerleader registration has also been successful. The next steps include ordering uniforms and scheduling gym time for team practices.

**3. Teacher Appreciation – Soup Day**

Plans were discussed for hosting a Soup Day in November as a Teacher Appreciation event. Follow-up is needed to confirm the details and finalize arrangements.

Ana Bugg-Cutler was contacted, and an “Apple Dip Bar” will be set up on 11/18 for faculty and staff.

**4. PTO Mission Statement & Budget Discussion**

Members engaged in a thoughtful discussion about developing a PTO mission statement and exploring ways to share the PTO’s positive impact, such as publishing the budget or highlighting accomplishments. It was also noted that future budgets should involve broader discussion and participation to ensure alignment with the PTO’s goals and priorities.

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**5. Next Meeting**

The next PTO meeting is scheduled for **December 2 at 6:30 PM** in the RCA cafeteria.

The meeting concluded with a closing prayer led by **Mr. Jared Coffell**.